

Gold Coast Airport Pty Ltd
Position Description



Our Vision defines our purpose. Our seven value drivers guide our strategic direction. Within each driver are strategies to deliver our goals and realise our vision. These strategies drive our existing business and underpin any acquisitions. Our Values influence the right behaviours when making decisions to achieve our Vision.

Position Title: Electrician
Location: Gold Coast Airport
Department: Asset Services
Reports to: Electrical and Grounds Maintenance Manager
Reporting to this position: Nil

Version Number	Date Updated	Version Reviewed/GM approved by
2.0	06/5/25	GM Asset Services

Position Purpose

To provide support to the electrical services team to install and maintain the company's electrical equipment and systems.

Position Requirements

Objective 1: Electrical

- Ensure all electrical equipment and systems operate in a safe and efficient manner including but not limited to;
 - Airport lighting and control systems
 - Building electrical and electronic systems
 - Airport high and low voltage reticulation systems
 - Power generation systems
 - Baggage conveyor systems
 - Air-conditioning/ mechanical plant
 - Automated car parking equipment
- Minimise electrical equipment and electrical system downtime
- Carry out electrical wiring/ installation work in compliance with current standards, including but not limited to;
 - Minor project works
 - Building alteration works
 - Airport lighting installation
- Assist with training of the electrical apprentices
- Maintain awareness of current electrical/wiring standards and airport specific standards
- Provide assistance to other workgroups/teams in a variety of tasks as instructed
- Complete regulatory electrical safety inspections (e.g. testing of hand operated power tools and testing of residual current devices)
- Complete routine maintenance procedures as specified by the Asset Management System
- Ensure electrical drawings are maintained

Objective 2: Administration

- Ensure electrical maintenance work is accurately documented and lodged on the Asset Management System by required due date
- Requisition of stores as directed
- Electricity meter readings as required

Objective 3: Aviation, Quality and WH&S

- Maintain a safe and secure operation within the airside environment by complying with all Aviation SMS responsibilities and ensuring that all actions are in line with relevant regulations and SOPs
- Ensure all relevant legislation, policies and procedures are adhered to
- Identify any WH&S issues, report using appropriate procedure and followed up

Version Number	Date Updated	Version Reviewed/GM approved by
2.0	06/5/25	GM Asset Services

Objective 4: Project Participation / Innovation / Continuous Improvement

- Build strong working relationships with internal and external stakeholders
- Effort is made to continuously maintain and improve the quality of WH&S procedures and tools for the site

Objective 5: Workplace Health & Safety, Environmental and Aviation Safety & Security

- Take reasonable care for your health and safety
- Take reasonable care for the health and safety of others including the implementation of risk control measures within your control to prevent injuries or illnesses
- Comply with any reasonable instruction in relation to WHS by the Company
- Co-operate with any reasonable policies and procedures of the QAL and associated entities including the reporting of hazards or incidents via the QAL reporting process
- All compliance requirements (e.g. legislative, policies, procedures) adhered to
- Other responsibilities as outlined in the QAL WHS management system
- Adhere to the locations Environmental Management System (EMS) as relevant to your work activities
- Attend EMS related training
- Adhere to relevant aviation safety and security requirements

Behavioural Expectations for all QAL Employees

QAL employee is expected to demonstrate behaviour which is aligned to our core values:

Authentic

- We are true to ourselves and our communities.
- We build genuine connections and deliver on our promises with integrity.

Brave

- We dare to be different and inspire change.
- We pursue new opportunities with courage and challenge the status quo.

Inclusive

- We celebrate difference and empower one another.
- We value every perspective and recognise that diversity makes us stronger.

Responsible

- We lead the way with purpose.
- We are accountable for our decisions.

Behavioural Objectives

Whether a team member without direct reports or an executive running a division, all employees at QAL lead in one way or another. They may lead self, lead others or lead business. As such within the Performance Conversations set each year, managers will seek to set clear behavioural expectations for your specific role on the year ahead. As a minimum expectation your role is expected to demonstrate the following behaviours always when carrying out the role objectives:

Version Number	Date Updated	Version Reviewed/GM approved by
2.0	06/5/25	GM Asset Services



Team Member

- Role model the QAL Values
- Establish and maintain strong relationships with internal and external stakeholders
- Perform with pride a broad range of tasks competently as per the role requirements
- Uphold WHS and Regulatory obligations and comply with all policies
- Focus on continuous improvement both for company and self (including self driven learning, ability to take and act on constructive feedback and solution focused conversations)
- Demonstrate proactive, positive involvement as part of the team
- Exhibit teamwork through providing excellent service, inclusive behaviours and help to others (internal and external)
- Present a positive professional image for the company at all times

Key Stakeholders

Internal: Employees at all levels

External: Specialist contractors, airport tenants/operators and general public

Key Capabilities Required to Perform Role

Educational Qualifications:

- QLD Electrical Workers License

Professional Experience:

- Domestic and commercial wiring and data experience

Specific Job Knowledge, Skills and Abilities:

- Electrical distribution systems
- Airconditioning control systems
- Programable logic control systems
- Data distribution systems
- Building, lighting and Emergency lighting systems
- High voltage systems (would be an advantage)

Physical Demands:

- Must be able to perform required physical and psychological demands of the role.

Version Number	Date Updated	Version Reviewed/GM approved by
2.0	06/5/25	GM Asset Services



ACKNOWLEDGMENT

I acknowledge that I have read and understood the key result areas described in this Role Description and agree to carry out my duties and responsibilities to the best of my ability. I also understand that at times I may be required to undertake other duties relevant to the position that are not listed in this statement. I acknowledge my employer’s right to alter this Role Description from time to time in accordance with company requirements.

Name

Date

Signature

Version Number	Date Updated	Version Reviewed/GM approved by
2.0	06/5/25	GM Asset Services